MEMORANDUM

TO: Superintendents

FROM: Matt Fleck, Director, Division of College & Career Preparation

DATE: December 30, 2009

SUBJECT: Dropout Prevention

In an effort to parallel our work with Dr. Bennett's goal of 90% of students graduating from high school by the year 2012, we are asking for your help in identifying a person or persons in your school corporation who could serve as a central point of contact for Graduation and Dropout Prevention information from the Department.

Ideally, this would be someone who would feel comfortable providing feedback to us on Dropout Prevention toolkits, grants and other resources. No extensive time commitment is required other than serving as a central point of contact.

Please reply to Chelsie Mann at cmann@doe.in.gov by January 22nd with the following information:

Contact Name(s): Title and/or School: Telephone #: E-mail Address:

Thank you. If you have any questions or concerns, please contact Chelsie Mann by email at cmann@doe.in.gov or by phone at (317) 232-9157 and we will be happy to help.